

## Notification of Executive Decisions

**Date of Executive Meeting: Wednesday, 12 September 2018**

Below is a summary of the decisions taken by the Executive at its meeting on **Wednesday, 12 September 2018**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is noon on Tuesday, 18 September 2018. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Wednesday, 19 September 2018, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Camberley Multi-story Car Parks Tariff Review

Summary of Decision:

The Executive RESOLVED that

- (i) the car parking tariffs, as set out at Annex 1 to the agenda report, be agreed, to come into effect after the completion of the scheduled works in the car parks and following the statutory Traffic Regulatory Order process; and
- (ii) subsidised annual permits of £150 pa be made available for Camberley Town Centre workers earning the living wage or below.

Subject: Out of Town Pay & Display Car Park Tariff Review

Summary of Decision:

The Executive RESOLVED not to amend the current car parking tariffs at Bagshot, Burrell Road, Chobham, and Watchetts Road car parks.

Subject: Council Tax and Housing Benefits - Application of Civil Penalties

Summary of Decision:

The Executive RESOLVED that

- (i) the adoption of the policy for imposing Council Tax and Housing Benefit Civil Penalties, as set out at Annex A to the agenda report, be agreed in principle;

- (ii) the finalisation of the wording of the policy be delegated to the Executive Head of Finance following consultation with the Citizens Advice Bureau and Frontline; and
- (iii) a report on the application of the policy be brought to the Executive following a year of its operation.

Subject: Response to the Government Funding Review

Summary of Decision:

The Executive RESOLVED to agree the Council's response to the 2019-2020 Local Government Finance Settlement Technical Consultation Paper, as set out at Annex A to the agenda report, as amended.

Subject: Council Finances as at 30 June 2018

Summary of Decision:

The Executive RESOLVED that

- (i) the financial position at 30 June 2018 be noted;
- (ii) £90,000 for Swift Lane and £31,000 for Chobham flood reserve be added to the 2018/19 revenue budget; and
- (iii) the completion and submission of an application for Surrey Heath to be part of a Surrey Business Rates pilot and/or pool for 2019/20 be delegated to the Executive Head of Finance.

The Executive RECOMMENDED to Full Council that the 2018/19 capital programme be amended to include £10k for the playground refurbishment at Evergreen Road and £70k for local equipped area of play on land north of the Ridgewood Centre.

Subject: Annual Report on the Treasury Management Service and Actual Prudential Indicators for 2017/18

Summary of Decision:

The Executive RESOLVED to note the report on Treasury Management including compliance with the 2017/18 Prudential Indicators.

Subject: Property Acquisition

Summary of Decision:

The Executive RESOLVED that

- (i) the acquisition of Sandhurst Industrial Estate be approved on the basis that such acquisition will assist in the employment and economic development of an area within the drive to work area outside the borough as well as providing long term income to assist in the provision of public services; and
- (ii) the Head of Legal and Property Services, in consultation with the Portfolio Holder for Assets, be authorised to complete the due diligence work currently being undertaken and thereafter be further authorised to complete the acquisition of Sandhurst Industrial Estate, including all necessary legal documentation required to achieve the transfer of ownership, after taking all appropriate legal, valuation and technical advice.

The Executive NOTED that Urgent Action would be taken in relation to an increase to the Capital Programme and the amendments to the Prudential Indicators as set out below, which would be reported to the next Council meeting:

- (i) the Capital Programme be increased by £14,115,000 (Purchase Price SDLT and LR Fees only included in this) to reflect the estimated total costs of this acquisition; and
- (ii) the amendments to the Prudential Indicators as set out in Annex B to the Executive agenda report be approved and that actual financing of borrowing undertaken be delegated to the Executive Head of Finance in consultation with the Chief Executive, after taking appropriate investment advice.

Subject: Urgent Action

Summary of Decision:

The Executive noted Urgent Action which had been taken in accordance with the Scheme of Delegation of Functions to Officers.

Date of issue: Thursday, 13 September 2018



## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Executive Head of Service or Head of Service are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Wednesday, 12 September 2018</b>
<b>Deadline for receipt of call-in request</b>	<b>Noon on Tuesday, 18 September 2018.</b>
<b>Report Heading</b>	
<b>Decision (or part thereof) which is to be scrutinised</b>	
<b>Element(s) of the decision which cause concern</b>	
<b>Reason for requesting call-in</b>	
<b>Outcome sought</b>	
<b>Potential witnesses (if any) to be called</b>	
<b>Signature (if not sent by e-mail)</b>	

*Notice must be given to the Monitoring Officer by 12 noon on the third day after the receipt of the summary of the Executive decisions (usually the Monday). **Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).***